

## **Information for residents registering their qualifications**

This information is for residents of integration reception centres who are going to register information about their qualifications.

Mapping of qualifications is a compulsory element of the full-time programme, and part of the resident agreement in integration reception centres. You need to register your qualifications to ensure that you receive the best possible guidance in connection with education and work in Norway, and to enable us to adapt the full-time programme to you. If you do not complete the registration, it will have consequences for you and your fulfilment of the integration reception centre agreement. Lack of registration may also have an impact on IMDi's efforts to find a suitable settlement municipality for you.

### Why is it important that you register your qualifications?

Norway has several public agencies that advise people about training, education and work. They need information about your qualifications to be able to give you the best possible guidance and advice.

If you are granted a residence permit and will receive help from the public authorities to settle in Norway, information about your qualifications is one of the factors IMDi takes into account when finding a suitable municipality for you to settle in.

Later, the information about your qualifications will be used to give you customised career guidance, final goals and to adapt the content of the full-time programme and introduction programme.

### Grounds for data processing

You have signed an agreement about participation in the full-time programme as a resident of an integration reception centre. To fulfil the purpose of this agreement, we need to register information about your qualifications. Fulfilment of the agreement constitutes the legal basis for processing data about you. It follows from the General Data Protection Regulation (GDPR) Article 6(1) (b) that processing of personal data is allowed when it is necessary for the performance of a contract with the data subject.

### Information about the scope of the registration

When we register your qualifications, we do not collect more information about you than we do about people who have been granted a residence permit and thereby have a *right and duty* to register their qualifications.

The person guiding you through the registration can add details in free text fields to supplement the information you register in Kompass. In the free text fields, the adviser will *only* enter additional information to the points you can see in Kompass.

The following data will be registered in Kompass:

- Your citizenship, gender and age
- What languages you speak
- Your schooling/education
- Your work experience
- Activities you are used to doing that are relevant for education and work
- Your interests
- Your education and work preferences

### Who will have access to the information you register?

**The Directorate of Integration and Diversity (IMDi)** is responsible for the information you register about your qualifications. IMDi has also stored your name and DUF number, so that we can identify your data.

**Career centres** affiliated to the county authority will offer career guidance based on information about your qualifications. If you are granted a residence permit and are in the target group for the introduction programme, you will also have a right and a duty to participate in career guidance. A career adviser will use the information you register to give you the best possible guidance on education and work in Norway. The career adviser will share the result of the guidance session with the local authorities, IMDi and NAV.

**The Labour and Welfare Administration (NAV)** can use the information you register to advise you about the possibilities of getting a job in Norway.

**The municipality in which the reception centre is located** will use the information about you to customise the full-time programme or integration measures.

If you are granted a residence permit and settled with help from the public authorities, the **municipality you will be settled in** will use the information to give you an adapted introduction programme, tuition in the Norwegian language and social studies, or other offers of relevant training.

The information can be used for specific **research and statistics purposes**.

### What are your rights under the data protection regulations?

You have a right to see what information is registered about you.<sup>1</sup> You can demand to have incorrect data corrected or erased.<sup>2</sup> You have a right to demand that the information is not used, for example if you think it is incorrect.<sup>3</sup> You are entitled to file a complaint about the data processing.<sup>4</sup>

If you want to exercise your rights relating to the processing of your data, please contact IMDi at the following email address: [post@imdi.no](mailto:post@imdi.no), or IMDi's data protection officer directly at [personvernombud@imdi.no](mailto:personvernombud@imdi.no). The information you provide will be stored for up to 15 years.

If you would like more information about your rights, we recommend the Data Protection Agency's website <https://www.datatilsynet.no/rettigheter-og-plikter/den-registrertes-rettigheter/>, and IMDi's privacy statement <https://www.imdi.no/om-imdi/personvern/>.

### Registration:

#### **I want to register my qualifications.**

I have understood what the information I provide may or will be used for.

#### **I do not want to register my qualifications.**

I understand that I need to register my qualifications to be offered a full-time programme at an integration reception centre. I understand that if I don't register, the training, education and guidance I receive in connection with work and activities in Norway will be less adapted

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<sup>1</sup> See GDPR Article 15.

<sup>2</sup> See GDPR Articles 16 and 17.

<sup>3</sup> See GDPR Article 18.

<sup>4</sup> See GDPR Article 77.

to my situation. I understand that lack of registration can have consequences for where I am settled.