

Information for residents registering their qualifications

This information is for persons who are going to register information about their qualifications. You have a duty to register the information and a right to have your information registered; see Section 6 of the Integration Act.

You have a duty to register information about your qualifications. Lack of registration will have an impact on the guidance you receive in connection with education and work in Norway, and on the content of your introduction programme. Lack of registration may also have an impact on IMDi's efforts to find a suitable settlement municipality for you.

Why should you register your qualifications?

Norway has several public agencies that advise people about training, education and work. They need information about your qualifications to be able to give you the best possible guidance and advice.

If you will receive help from the public authorities to settle in Norway, information about your qualifications is one of the factors IMDi takes into account when finding a suitable municipality for you to settle in.

Later, the information about your qualifications will be used to give you customised career guidance, final goals and to adapt the content of your introduction programme.

Grounds for data processing

The legal basis for processing your data is Section 41 of the Integration Act and Section 47 of the Integration Regulations.

Information about the scope of the registration

The person guiding you through the registration can add details in free text fields to supplement the information you register in Kompass. In the free text fields, the adviser will *only* enter additional information to the points you can see in Kompass.

The following data will be registered in Kompass:

- Your citizenship, gender and age
- What languages you speak
- Your schooling/education
- Your work experience
- Activities you are used to doing that are relevant for education and work
- Your interests
- Your education and work preferences

Who will have access to the information you register?

The Directorate of Integration and Diversity (IMDi) is responsible for the information you register about your qualifications. IMDi has also stored your name and DUF number, so that we can identify your data.

Career centres affiliated to the county authority will offer career guidance based on information about your qualifications. If you are in the target group for the introduction programme, you will have a right and a duty to participate in career guidance. A career

adviser will use the information you register to give you the best possible guidance on education and work in Norway. The career adviser will share the result of the guidance session with the local authorities, IMDi and NAV.

The Labour and Welfare Administration (NAV) can use the information you register to advise you about the possibilities of getting a job in Norway.

The municipality in which the reception centre is located will use the information about you to customise the full-time programme or integration measures.

If you are settled with help from the public authorities, the **municipality you will be settled in** will use the information to give you an adapted introduction programme, tuition in the Norwegian language and social studies, or other offers of relevant training.

The information can be used for specific **research and statistics purposes**.

What are your rights under the data protection regulations?

You have a right to see what information is registered about you.¹ You can demand to have incorrect data corrected or erased.² You have a right to demand that the information is not used, for example if you think it is incorrect.³ You have a right to object against the processing of the data, if you have special grounds for doing so.⁴ You are entitled to file a complaint about the data processing.⁵

If you want to exercise your rights relating to the processing of your data, please contact IMDi at the following email address: post@imdi.no, or IMDi's data protection officer directly at personvernombud@imdi.no. The information you provide will be stored for up to 15 years.

If you would like more information about your rights, we recommend the Data Protection Agency's website <https://www.datatilsynet.no/rettigheter-og-plikter/den-registrertes-rettigheter/>, and IMDi's privacy statement <https://www.imdi.no/om-imdi/personvern/>.

¹ See GDPR Article 15.

² See GDPR Articles 16 and 17.

³ See GDPR Article 18.

⁴ See GDPR Article 21.

⁵ See GDPR Article 77.